



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: February 28, 2020

TO: Mayor and Commissioners

FROM: David Hernandez, Acting Village Manager

RE: Village Update

Mayor and Commissioners:

Below are a few dates to note:

- **Commissioner Kennedy is happy to meet with residents at the Rec Center every Saturday from noon to 1:00PM. Additionally, on Wednesdays at 7:00 AM he invites all to join him for a morning "Walk & Talk."**
- **The regular commission meeting shall be held at 640 NE 114 ST, log cabin at 7:00PM.**

VILLAGE MANAGER:

- The manager continues to work with the Village Attorney with items that were presented in the special commission meeting of February 11, 2020. Working with the clerk to prepare a draft for the upcoming commission meeting set forth on March 3, 2020.
- Had a meeting with Telemundo, NBC6 investigating reporters reference to lien at property 960 NE 121 ST.
- Met with Commissioners and the Mayor to discuss issues that pertain to the Village
- Held staff meeting with different department heads.
- Working with our city attorney on the prior city manager suspension and related issues.
- Continuing conversation with Waste Pro in reference to service provided to the Village.



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VILLAGE CLERK:

- Regular personnel issues – FRS, pay changes, payroll issues.
- Preparing for Regular Commission meeting of March 03, 2020.
 - Agenda preparation.
 - Compiling applications for Board Members and applicants to qualify for:
 - Parks & Parkway Advisory Board
 - Public Art Advisory Board
 - Public Safety Advisory Board
 - New and Continuous members will be appointed at the Next Commission meeting of March 03, 2020.
 - Working with Interim Village Attorney for the revision and final documents for the Agenda.
- Answer several public records requests on a queue.
To date: 2020-036
- Continue to work with FMIT re: workers compensation, pending claims.
- Continuously updating Village's website and sending e-mails blast for the Village of Biscayne Park.

SPECIAL ELECTION:

- Continue to work with Miami-Dade SOE for BP Special Election scheduled for April 14, 2020.
- Continue to work with Miami-Dade SOE for Primary Election on March 17, 2020, at BP precincts.
- (1) One qualified candidate for Special Election – **Roxanna "Rox" Ross**
- Posting advertisements for Special Election
- Updating qualification packets for candidates – Qualification dates started 9:00 am Tuesday, February 18, 2020, and ends at 5:00 pm on **Friday, February 28, 2020**.
- Submit qualification to Department of Elections
- No opposition for (1) one qualified candidate – **Roxanna "Rox" Ross**. Special Election canceled. Commissioner Rox Ross was sworn in at Village Hall and will be seating at next Commission Meeting.



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FINANCE:

Working with auditors on preliminary requests for information for the 2019 audit.

CODE:

Enforcement procedural totals:

Closed cases:	36
New Cases opened:	26

New violation cases:

Admin Citation:	2
Clear Visibility Triangle:	2
Inoperable/Abandoned Vehicle:	1
Junk/Abandoned:	2
Overgrown Property:	5
Painting Exterior Required:	2
Parking On Grass:	1
Permit Required:	1
Political Signs:	1
Property Maintenance:	3
Roof Cleaning:	5
Signs Prohibited:	1

BUILDING:

Total permits issued:

Building:	6
Mechanical:	1
Plumbing:	2

- FEMA has issued a new Elevation Certificate on February 21st, 2020. Inform all your surveyors, engineers and architects. Per FEMA requirements, all EC's signed and sealed on February 21st, 2020 or later must be completed using the new form. Unfortunately, this does mean that any EC's received using the old form must be rejected by communities as of February 21st, 2020.



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Police Department's Statistics for the Period

Total Cases: 19

Total Cases by Category:

Alarms:	2
Assists to Police Agencies:	1
Sick/Injured/Vehicle:	3
Suspicious Person/Vehicle:	0
Information/Non-Criminal Investigations:	9
Repossession:	0
Residential Burglary:	0
Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	1
Grand Theft:	0
Stolen Vehicle:	0
Petit Theft:	0
Missing Person:	0
Criminal Mischief: Vehicle	2
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	0
Traffic Arrest:	1
Traffic Citation Issued	43
Traffic Warning	10

Significant Activities:

- On Sunday 02/23/20 8:04 P.M. Homeowner left their car unlocked and an unknown person entered the vehicle removing property. The suspect fled in an unknown direction.
- On Monday 02/24/20 7:30 P.M. Homeowner left their car unlocked and an unknown person entered the vehicle removing property. The suspect fled in an unknown direction.
- Weekly traffic enforcement: Police officers continue to conduct "Traffic Enforcement / Speed Measuring traffic details" on NE 6 Avenue between NE 121-113 Street, between 940-942 on NE 108 Street (blind curve), and on NE 10 Avenue between NE 119-121 Street, to detour speeders within our village. The



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village has three motormen and several officers RADAR (speed measuring device) certified.

- Continued directed patrol initiative for all our officers to proactively prevent vehicle larceny throughout our village.
- We continue to assist the State Attorney and the Public Defender's Office with the records requests. Additionally, we continue to collaborate with open investigations with other agencies.

PARKS & RECREATION:

- Staff completed a heavy cleaning of the recreation center.
- Spring Special Events coordination and ground work.
- Painting with Pastels Art Class begins March 4th - Osher Lifelong Learning Class(6-week class)
- The manager worked with Public Works to coordinate tree trimming in playground areas.
- The manager met with possible sponsors for future special events.
- The manager worked with Golden gates to reestablish Head Start Kids Reward Program.

PUBLIC WORKS:

- Pressured cleaned the Log Cabin and the sidewalk around the Log Cabin.
- Continued interior painting inside the Police Department.
- Daily and weekly maintenance.
- Vacuum the leaves around the log cabin and parking lot.
- Pressure wash walkway "sidewalk" around the log cabin.
- «Stripping of the log cabin» parking lot only the yellow lines.
- Completed edging of all the Village medians.
- Coordinate with Rec Manager Issa and trimmed (Pruning) the Royal Poinciana and Oak trees in the big kid's playground also cut some branches over the swing set in the tot lot.
- Repair broken sprinkler heads on NE 6th Avenue.
- Show (Tony Thomas) how to water the trees at the Rec Center and the tree on (8ct 113st).
- Did some repairs to the lawnmowers (L20 John Deere put a new belt on it) and (scag turf tiger put a new pulley on it).

Wishing everyone a great weekend!